

MINUTES
OF THE
BOARD OF MAYOR AND ALDERMEN

January 9th, 2025

The Board of Mayor and Aldermen of the City of Henderson, Tennessee met in regular session on Thursday, January 9th, 2025, at 7:00 P.M. in the Council Chamber of the City of Henderson City Hall. Present and presiding was Mayor Terry F. Bell. City Recorder Jim E. Garland called the roll with the following being present:

Aldermen: Donna R. Butler, Buel Maness, Jason Rhodes, and Keith Smith.
Absent: Mark A. Barber and Michael Phelps

Also present at the meeting were: City Recorder Jim E. Garland, Police Chief Gary Davidson, Public Works Director Carter Scales, Building Official Brent Beshires, Utility Director Darryl Green, Fire Chief Doug Acred, and Asst. CMFO Alicia Holder.

Mayor Bell called the meeting to order at the appointed time. Pastor Ricky Anderson from Cool Springs Missionary Baptist Church gave the invocation, and Alderman Butler led the Pledge to the Flag. The following proceedings were entered here-to-wit:

The minutes of the previous regular meeting were presented for approval. A motion was made by Ald. Butler to accept the minutes as presented, duly 2nd by Ald. Maness. Motion carried.

The accumulated accounts were presented for informational purposes. Ald. Smith stated that he was glad to see the final Multi-Modal payment to NSITE, Inc on B-2, line item #59. Recorder Garland stated that he had received notification today that amendment number six was approved and signed and it allows enough grant money to make the final payment. There being no questions about the accounts, the meeting continued.

The first item on the agenda was a call for delegations to address the board.

1. Recognize Police Chief's Administrative Assistant Adrienne Holley for work on the Christmas with a Cop program.

Chief Davidson stated that this was the biggest year with the most kids and that each year it requires a lot of work. Adrienne starts each July by making candles and melts on her own time and sells them donating the money to the program. He stated that without her work the program would not be possible. He thanked her and presented her with a plaque in recognition of her hard work with the Christmas with a Cop program.

There were no further delegations, so the meeting continued.

The next item on the agenda was to hear a report from Matt Wood, CPA of ATA, Inc. on the June 30, 2024, City and Utility Department Audit Report. Board members had been presented with a copy of the audit before the meeting thus allowing the opportunity for review. Mr. Wood

reviewed several pages of the report and reported that no deficiencies had been found regarding internal controls. He stated that the city was in good financial condition.

The budget year revenue and expenditures had the following effects on the governmental fund balances:

Fund	Increase (Decrease)	Ending Balance
General Fund	\$192,910	\$5,055,555
Drug Fund	\$2,466	\$34,956
State Street Aid	\$10,329	\$191,940
Sanitation Fund	(\$14,654)	\$201,764
General Debt Service Fund	(\$48,196)	\$125,208

The Utility Department posted the following net income (loss) for the year:

Water Department	\$879,256
Sewer Department	\$33,782
Gas Department	\$575,228

There were no questions and Mr. Wood was thanked for his presentation and service. Mayor Bell recognized Asst CMFO Holder for her work as both Asst CMFO but the work she does on the utility side as well. Ald. Smith stated another year with no findings speaks volumes to the work and dedication of the employees involved.

The next item on the agenda was to discuss repairs needed to the Deanburg Water Pump Station. UD Green stated that there were two pumps in the Deanburg pumping station that service water from the downtown system to the Deanburg area, filling the tank. One of the pumps is leaking very badly and is only being operated every other day but it getting to the point to either repair or replace. He wants to purchase a new pump and get it installed and work on repairing the old pump. It could be used as a spare once repaired. After further discussion a motion was made by Ald. Butler to approve the purchase of a new pump for \$7,240.00, duly 2nd by Ald. Rhodes. Motion carried.

The next item on the agenda was to discuss repairs needed to the Fire Department Ladder Truck. Mayor Bell stated that the truck was in Memphis being examined for what is needed for repairs and would like to table this item to the next meeting.

Any other Business:

1. At the request of Fire Chief Acred, discuss Part-Time Firemen positions. Chief Acred stated that there are currently two part-time Lieutenants. This typically means they have full-time jobs somewhere else and limits their availability to cover needed shifts. He feels that two more part-time Lieutenants would alleviate overtime for the full-time team members that are covering those shifts. Ald. Butler asked for a schedule to see how he is using his staff currently. Chief Acred explained the schedule and Ald. Buter requested a schedule with names so that she could get a grasp on the scheduling that is used. Chief Acred stated that he is considering two volunteer firemen for the positions. Ald. Butler asked if he had lost two part-time employees. Chief Acred stated that he had not but the

availability of the two current part-timers has been scarce. After further discussion, Ald. Butler stated that she needed to see more scenarios/schedules for her be able to make a decision either way. A motion was made by Ald. Rhodes to add two additional part-time Lieutenants to the Fire Department, duly 2nd by Ald. Maness. Due to a dissenting vote on the motion, Mayor Bell called for a roll call vote. Upon a roll call vote, the following was cast:

Ayes: Buel Maness and Jason Rhodes.

Noes: Donna Butler and Keith Smith

Absent and not voting: Mark A. Barber and Michael Phelps

It was a tie vote and Mayor Bell voted yay breaking the tie. Motion carried.

Police Chief Davidson stated that they were able to put \$2,208.00 in the drug fund with the sale of seized vehicles through Mayco. They had borrowed \$12,000.00 to purchase a new unmarked vehicle and have been able to replace that money with \$12,854.00.

He is asking for approval to upgrade their pistols in the police department to pistols that have optic sites. This increases accuracy scores dramatically. They can trade their current pistols and holsters, and use trade values for seized firearms and purchase replacement pistols with optics for the whole team but they would be short \$7,826.69 and requests funds from the capital outlay fund. They will be receiving a \$12,000.00 cost sharing grant for the reimbursement for Officer Burns' academy training that would replace the capital outlay funds. A motion was made by Ald. Smith to approve the purchase and trade of the pistols, duly 2nd by Ald. Maness. Motion carried.

UD Green stated that the large copy machine in the utility office has become obsolete and can no longer be repaired. A new machine is approximately \$11,000.00. Each department within the utility department (gas, sewer, and water) has a general office equipment line item of \$5,000.00 which is enough to purchase a new copier. A motion was made by Ald. Butler to approve the purchase, duly 2nd by Ald. Smith. Motion carried.

PWD Scales stated that the snow plows are ready for the snow.

Recorder Garland stated that they needed to discuss utility board member training. There are forms that each board member needs to complete and sign for their training for the last two years. There is additional training that several board members need and there are several online training opportunities. He needs to talk to everyone to ensure the training gets completed and recorded correctly.

Ald. Smith asked UD Green if he had checked with the engineer on the specs for the project for the utility shop on Record Drive. UD Green stated that he had met with the engineer and they did a walk-through of the building. The goal is to have a packet ready for bid around March 1st with work to start April/May.

He then asked about the fire department pumper truck delivery date still being mid-January and Deputy Chief Moore stated that is still the date as far as they know.

Ald. Butler stated for everyone to be careful with the upcoming weather and stay warm.

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There being no other business, a motion was made by Ald. Butler to adjourn, duly 2nd by Ald. Rhodes. Motion carried.

APPROVED: _____
Signed: Terry F. Bell
MAYOR

ATTEST: _____, CITY RECORDER
Signed: Jim E. Garland